



# CITY OF ARANSAS PASS

**AGENDA MEMORANDUM**  
City Council Meeting of May 21, 2018

Date: 05/17/2018

To: Mayor and Council Members

From: Sarah Lee  
Director of Community Enrichment

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Title: Approve issuance of RFP for Concessions Vendor at Aquatics Center.

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**PURPOSE:** To award Bubbles Concessions permission to be the food vendor for the 2018 summer season at the Aransas Pass Aquatics Center.

**BACKGROUND AND FINDINGS:** Bubbles Concessions was the only bid we received. This would be their 1st season doing the concessions for the aquatics center. City staff does already have a relationship with the 2 owners of Bubbles Concessions.

**ALTERNATIVES:** Not to award Bubbles Concessions permission and reopen bid process. This would leave us without a vendor when we open our doors in June.

**CONFORMITY TO CITY POLICY:** This conforms to city policy.

**EMERGENCY/NON-EMERGENCY:** Non-emergency.

**DEPARTMENTAL CLEARANCES:** NA

**FINANCIAL IMPACT:** We charge the vendor a monthly fee for water and electricity.

Operating       Revenue       Capital       Not applicable

Fiscal Year:	Project to Date	Current Year	Future Years	TOTALS
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2015-2016	Expenditures (CIP only)			
Line Item Budget				
Encumbered/ Expended Amount				
This item				
BALANCE				

Fund(s):

**Comments:**

**RECOMMENDATION:** Staff recommends we award Bubbles Concessions to be our 2018 concession vendor at the Aquatic Center.

**LIST OF SUPPORTING DOCUMENTS:** Bid packet received including proposed menu, signed contract, and copy of insurance.