



PO Box 160130
Austin, TX 78716

TASK ORDER 1 – Public Assistance Services

This Task Order is made part of and governed by the terms and provisions of the Agreement for Public Assistance Services (“Agreement”), dated May 8, 2018, by and between H2O Partners, Inc. (“Company”) and the City of Aransas Pass, Texas, (“City”). All capitalized terms used but not otherwise defined herein shall have the meanings given to them in the Agreement.

A. BACKGROUND OF SERVICES:

- Streamline communication with the State, FEMA, and other agencies, and attending meetings with the State and FEMA to address eligibility and process issues, at the request of the City;
- Conduct initial scoping and damage assessments, including assisting with the assessment of damage to public infrastructure components, transportation systems, and facilities;
- Develop and formulate FEMA PA Emergency and Permanent Work Project Worksheets (PWs), including Cost Estimating, developing Detailed Damage Descriptions and Dimensions, and Scope of Work;
- Prepare cost reports, reconcile invoices and expenses, and review PWs to determine final eligible costs, third party refunds, and reimbursement including the review of debris removal and monitoring contracts;
- Verify procurement procedures comply with applicable regulations;
- Review and assist with pre-positioned / pre-qualified debris monitoring and debris hauling contracts;
- Assist in the development of hazard mitigation proposals under Section 406 of the Stafford Act;
- Evaluate the potential for alternate and improved projects;
- Provide guidance on FEMA PA policy, including Title 44 of the CFR, PA Guide, PA Policy Digest, 9500 Policy Series, Disaster Specific Guidance, and other pertinent regulations;
- Evaluate the application of the Sandy Recovery Improvement Act to specific projects;
- Review of PA projects for environmental and NFIP compliance;
- Ensure Force Account Labor, Equipment, and Materials are recorded properly and are acceptable to FEMA, and capture all reimbursable Direct Administrative Costs; and
- Conduct document retrieval and management.

TASK ORDER

B. PRICING – TASK ORDER 1

Hourly rates include all applicable overhead and profit and included in the table below.

Labor Category	Hourly Rate
Senior Advisor for Disaster Recovery	\$145.00
Technical Assistance Liaisons - Operations	\$120.00
Appeals Specialist	\$120.00
Debris Specialist	\$90.00
Mitigation Specialist	\$110.00
Disaster Recovery Specialist	\$110.00
Project Manager	\$165.00
Technical Assistance Liaison – Financial Management and Administrative Oversight	\$180.00

Reimbursable Expenses: Expenses are not built in rates. Reimbursable expenses will be passed through to the City for reimbursement. These expenses include lodging, the lesser of POV mileage at the IRS rate or rental car, and Per Diem. All expenses will be billed according to the Government Services Administration (GSA rate) for Aransas County.

Total, Not-to-Exceed Limit: Total compensation for Company under Task Order 1, which includes reimbursable and non-reimbursable expenses in concurrence with State and Federal regulations for Direct Administrative Costs (DAC) and any other expenses to be paid by the CITY, shall not exceed \$100,000.

Any costs or expenses that exceed the \$100,000 limit will require City Council of Aransas Pass approval prior to expending such costs and expenses.

C. TERM

The contract term of Task Order 1 shall begin on May 8, 2018 and continue through September 30, 2019, with an option to renew the contract for a 12-month term to begin October 1, 2019.

APPROVAL/ACCEPTANCE

Acceptance of the terms of this Task Order is acknowledged by the following signatures of the authorized representatives of the parties to the Agreement. This Task Order consists of this document and any supplemental pages attached and referenced hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be duly executed on the day and year first above written.

TASK ORDER

H2O Partners, Inc.

BY: _____
NAME: _____ Eric Howard
TITLE: _____ Vice President
DATE: _____

City of Aransas Pass, Texas

BY: _____
NAME: _____ Ram Gomez
TITLE: _____ Mayor
DATE: _____