



CITY OF ARANSAS PASS

AGENDA MEMORANDUM

First Reading Item for the City Council Meeting of [4/16/2018]
Second Reading Item for the City Council Meeting of [N/A]

Date: Wednesday, April 11, 2018
To: Gary Edwards, City Manager
From: Chief Eric Blanchard
chief@ap-police.com

Agenda Item #:

Title: Purchase mobile phones and enter into an agreement with Verizon and Samsung for police department technology upgrade.

CAPTION:

Consider and act on approving the police chief to purchase department cell phones and service from Verizon Wireless and Samsung for an upfront cost not to exceed \$20,000.00 and an annual cost just under \$35,000.00.

PURPOSE:

Emergency personnel is subject to being on call and required to maintain phone service so we can reach them. Further, there is an ever-increasing need to use a phone for calling and data purposes while in the field.

BACKGROUND AND FINDINGS:

The department requires certain staff to be reachable by phone. Additionally, officers on the street are constantly finding themselves having to use their personal cell phone to make calls related to police business. In order to separate personal communications from business communications, the department must provide staff with an assigned cell phone. The devices will come with a service agreement for unlimited data, minutes, and text messages. There is no annual contract included in this agreement.

Currently, the department is budgeted to provide a cell phone allowance to all staff. However, department IT staff found that certain upgrades are coming to our police RMS

system which would greatly benefit from all staff being equipped with a cellular device. As a result, the PD would benefit from issuing cell phones to all staff and using those cell phones as mobile data terminals for their in-car computer systems.

Each device will be mobile managed by PD IT and strictly locked down to safeguard the integrity of our department's mission.

IT found that going this route, as opposed to paying a monthly allowance, would come at an annual cost savings around \$2,0925.86.

CONFORMITY TO CITY POLICY:

Within policy and state/federal law, council approval of this expenditure, which requires a service agreement, is required.

EMERGENCY/NON-EMERGENCY:

Necessary, but not an emergency.

DEPARTMENTAL CLEARANCES:

Police Department

Finance Department – Actual department to transfer funds.

City Management – Oversight of request/expense activities.

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Annual Expenses as Budgeted: \$39,979.92 (Budget)

New Annual Costs: \$37,887.06 (Budget)

ANNUAL SAVINGS: | \$2,092.86

Upgrade Budget: \$24,782.65

Upgrade Upfront Costs: \$17,745.92 (Budgeted Technology Upgrades)

REMAINING BUDGET: \$7,036.73

RECOMMENDATION:

Staff recommends approving this item.

LIST OF SUPPORTING DOCUMENTS:

Verizon Documents (PDF's)

Phone Accessories (PDF)

Netmotion (PDF)

Samsung Knox (PDF)
Phone List and Breakdown (PDF)