



# CITY OF ARANSAS PASS

**AGENDA MEMORANDUM**  
for the City Council Meeting of March 5, 2018

Date: March 1, 2018  
To: Honorable Mayor and Council  
From: Katherine A. Comeaux, Development Services

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Agenda Item #:

Consider and act text an amendment to the Aransas Pass Code of Ordinances, Chapter 5 – Building and Construction, Article I – In General, Section 5-2 – Amendments to and modifications of Building Code

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**PURPOSE:**

To clarify and amend requirements for contractor registration and to update the City of Aransas Pass Code of Ordinances in accordance with State requirements.

**BACKGROUND AND FINDINGS:**

The proposed amendments for Section 5.2, Subsection (e)105.1 include:

- **Replace “license fee” with “contractor registration fee.”** This would update the language and clarify the requirement without changing the intent of the language. This is the annual fee required by the City of Aransas Pass for contractor registration, a requirement for any who wish to pull permits with the Building Department.
- **Clarify contractor registration exemption for homeowners.** This proposed amendment clarifies that in order for a homeowner to be exempt from the contractor registration fee requirement, he or she must provide documentation from the county verifying that the property is homestead exempt.

The proposed amendments for Section 5.2, Subsection 1(A) include:

- ***Amend time period of contractor registration.*** This proposed amendment would make the expiration of a contractor's registration with the City twelve months from the date of his or her registration instead of at an annual set date. This assists both contractors and the City, as it ensures that regardless of the time of year a contractor registers with the City, every contract will be given the same amount of time before registration expires. And, this prevents the permitting office from being overwhelmed by contractors re-registering on the same date. This practice made sense when documentation was maintained only on hard-copies, but now the City has software that allows staff to easily check contractor registration dates and sent renewal notifications.
- ***Adding state licensed electricians to list of contractors exempt from a registration fee.*** This is a result of a recent update in state legislation. By Texas law, state licensed plumbers and electricians are exempt from paying a registration fee.

**ALTERNATIVES:**

Denying proposed text amendments.

**RECOMMENDATION:**

Staff recommends approval of the proposed text amendments