



# CITY OF ARANSAS PASS

## AGENDA MEMORANDUM

City Council Meeting of February 5, 2018

**Date:** February 2, 2018

**To:** Mayor and City Council

**From:** Gary Edwards, City Manager

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**Title:** Asking Council approval to request bids for Shrimporee Grounds Lighting

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**PURPOSE:** In order to obtain lighting for the Shrimporee grounds in time for the June event, it will be necessary to order the lighting as soon as practical. It is anticipated that this will be a FEMA reimbursed expense, so it is mandatory that we follow certain procurement policies, which would include the purchasing of this lighting. Staff is requesting that the City Council approve going out to bid for the lighting.

**BACKGROUND AND FINDINGS:** The Shimporee Grounds lights were damaged by Hurricane Harvey and, consequently, should be eligible for FEMA reimbursement. However, before FEMA funds can be released to the City, this purchase must follow certain Federal guidelines. It is important to replace the lighting prior to the Shrimporee event.

**CONFORMITY TO CITY POLICY:** Yes

**EMERGENCY/NON-EMERGENCY:** This is not an emergency, but the purchasing process must be expedited

**DEPARTMENTAL CLEARANCES:** Yes

**FINANCIAL IMPACT:**

The cost is unknown at this time because the City has no estimate and bids are not yet received. However, most of the cost may be reimbursable through FEMA.

**RECOMMENDATION:** Staff recommends approval.