



# CITY OF ARANSAS PASS

## AGENDA MEMORANDUM

for the City Council Meeting of January 2, 2018

Date: December 26, 2017

To: Honorable Mayor and Council

From: Katherine A. Comeaux, Development Services

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Title: Requesting approval from City Council for the issuance of an RFQ for grant services.

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### **PURPOSE:**

To seek approval from City Council to issue a Request for Qualifications for grants services and funding, not to include Public Assistance services from FEMA.

### **BACKGROUND AND FINDINGS:**

The City of Aransas Pass does not have a grant writer currently on staff. Staff is requesting permission to issue a Request for Qualifications in order to obtain third-party assistance with grants including, but not limited to, Community Development Block Grants – Disaster Recovery grants, Hazard Mitigation grants, and other grants that could assist the City of Aransas Pass in funding disaster recovery and development projects.

A large amount of fund has been and will be allocated for recovery from the damages incurred by Hurricane Harvey. Without third-party assistance, the City risks missing access to these funds.

### **FINANCIAL IMPACT:**

This request is to solicit for grant assistance that would cover any administrative costs to the third-party firm.

### **ALTERNATIVES:**

Denying request for issuance of an RFQ

### **RECOMMENDATION:**

Staff recommends approval of the issuance of an RFQ